

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
DECEMBER 17, 2013

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, December 17, 2013, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:02 p.m. by David Bufalini, Board President.

Flag salute was led by Mr. Bufalini. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
David Ciccone  
Lesia Dobo  
Rob Harmotto  
Lori McKittrick  
Daniel Santia  
Anna Segner

Members absent:  
Jeffrey Winkle

Also in attendance were: Dr. Charles M. Reina, Superintendent; Jessica Briggs, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Michael Allison, Jessica Webster, Korri Kane and Patricia Simmons, Principal; Venanzio Pelino, Director of Buildings and Grounds; Joanne Futato, Director of Food Services and citizens.

“Good News” reports were presented by Mrs. Kane from Hopewell and Margaret Ross Elementary Schools, Mrs. Simmons from Independence Elementary School, Mrs. Webster from the Junior High School and Mr. Allison from the Senior High School. Copies of each report are attached to these minutes.

Mr. Bufalini asked for approval of minutes.

MOTION #1

By Lesia Dobo, seconded by Dan Santia, to approve the November 26, 2013 Business Meeting minutes and the December 3, 2013 Reorganization Meeting minutes. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #2

By Lesia Dobo, seconded by Rob Harmotto, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of November 2013, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of November 2013, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of November 2013, as presented, and make said statements a part of these minutes.

At this point in the meeting, Dr. Reina and Mrs. Robb reviewed the agenda in its entirety.

VISITOR'S COMMENTS

There were no visitors wishing to address the Board.

EXECUTIVE SESSION

At 7:21 p.m. Mr. Bufalini announced that an Executive Session would be held to discuss real estate and personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended. Meeting resumed at 8:00 p.m.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by Lesia Dobo, Chair**

MOTION #3

By Lesia Dobo, seconded by John Bowden to approve the request of Carol Radulovich to extend her sabbatical leave through the end of the school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #4

By Lesia Dobo, seconded by David Ciccone, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Jeffrey Jaworowski, an Assistant Principal at Moon Middle School, to complete an administrative internship through the University of Pittsburgh, under the supervision of Michael Allison.
2. Sarah Pinter, a student at Geneva College, to fulfill a student teacher placement at Hopewell Junior High School under the guidance of Robert Mawhinney.

**Buildings and Grounds by Daniel Santia, Co-Chair**MOTION #5

By Daniel Santia, seconded by John Bowden, to table Resolution No. 18-2013, Sale of Raccoon Elementary School to Anthony Policastro until after an Executive Session. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Finance and Budget by John Bowden, Chair**APPROVAL OF GROUPED ITEMSMOTION #6

By John Bowden, seconded by David Ciccone, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Appointment of Diane Palsa as Delinquent Real Estate Tax Collector for Hopewell Township for 2013 school taxes for period December 31, 2013 through April 1, 2014.
2. Appointment of Mary Ellen Oros as Delinquent Real Estate Tax Collector for Independence Township for 2013 school taxes for period December 31, 2013 through April 1, 2014.
3. Appointment of Pam Petrella as Delinquent Real Estate Tax Collector for Raccoon Township for 2013 school taxes for period December 31, 2013 through April 1, 2014.

APPROVAL OF GROUPED ITEMSMOTION #7

By John Bowden, seconded by Lori McKittrick, to approve items (1) through (3) and to ratify item (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$375,686.16.
2. Capital Reserve Fund payments in the amount of \$2,959.84.
3. Cafeteria Fund payments in the amount of \$86,164.79.
4. General Fund payments in the amount of \$1,968,949.27.

**Legislative by Lori McKittrick, Co-Chair**MOTION #8

By Lori McKittrick, seconded by David Ciccone, to approved early dismissal (one-half day) on Friday, December 20, 2013. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #9

By Lori McKittrick, seconded by Rob Harmotto, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Lesia Dobo as the Hopewell Area School District representative to the Beaver Valley Joint School Committee, effective January 1, 2014.
2. Lesia Dobo as the Hopewell Area School District representative to the PSBA/BVIU Legislative Action Council, effective January 1, 2014

MOTION #10

By Lori McKittrick, seconded by Rob Harmotto, to accept the resignation of David Ciccone from the Board effective December 31, 2013. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

**Personnel by Mr. Harmotto, Chair**

**MOTION #11**

By Rob Harmotto, seconded by John Bowden, to approve the employment of Carrie Oldham as an individual special education aide at the Junior High School, effective December 18, 2013. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #12**

By Rob Harmotto, seconded by Lori McKittrick, to approve the change of employment status of Kathy Curti from substitute to full-time individual special education aide, effective December 18, 2013. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #13**

By Rob Harmotto, seconded by David Ciccone, to approve the employment of Jeff Brunton as Head Track Coach at a salary of \$4,065, effective December 18, 2013. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #14**

By Rob Harmotto, seconded by Lesia Dobo, to approve Patrick Phillips as a volunteer assistant boys basketball coach, effective December 3, 2013. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #15**

By Rob Harmotto, seconded by Daniel Santia, to approve the revised job description for the Director of Transportation. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #16**

By Rob Harmotto, seconded by Daniel Santia, to approve the employment of Sheri Douglass as the Director of Transportation at a salary of \$58,000, effective January 2, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Superintendent's Report**

Dr. Reina spoke of the following items in his Superintendent's report:

1. Chromebooks are beginning to make their way to classrooms in the Junior High School. Students are very engaged in the learning process.

2. Discussions with Mrs. Robb, Ms. Brown and the principals continues regarding the implementation of CSIU as the District's student management system in place of Powerschool.
3. The Junior High School security entrance should be complete in approximately three weeks. There has been a delay in receiving parts.
4. Dr. Reina wished everyone a Merry Christmas and a Happy and Health New Year.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

January 14, 2014 – 7:00 p.m. Work Meeting, Central Administration  
January 28, 2014 – 7:00 p.m. Business Meeting, Central Administration

EXECUTIVE SESSION

At 8:24 p.m. Mr. Bufalini announced that an Executive Session would be held at this time to discuss real estate matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended. The meeting resumed at 8:45 p.m.

MOTION #17

By Daniel Santia, seconded by Lesia Dobo, to approve Resolution No. 18-2013, Sale of Raccoon Elementary School to Anthony Policastro. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by David Ciccone, seconded by Rob Harmotto, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 8:47 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary